
CHAPTER ONE

General Information

The complete schedule of fees comprises nine chapters as follows –

- Chapter 1 General Information
- Chapter 2 Average Tuition Fees
- Chapter 3 Detailed Fees for the Faculty of Commerce, Law and Management
- Chapter 4 Detailed Fees for the Engineering and the Built Environment
- Chapter 5 Detailed Fees for the Faculty of Health Sciences
- Chapter 6 Detailed Fees for the Faculty of Humanities
- Chapter 7 Detailed Fees for the Faculty of Science
- Chapter 8 Residence Fees
- Chapter 9 Transcript Fees

Students are normally given only the section(s) of the schedule that applies to them.

1. Amounts to be paid

Tuition fees are payable for each course for which a student is registered.

Charges ancillary to tuition fees, such as charges for course notes or for excursion costs, may be included in the account for fees. In the latter case the ancillary charge, while given as a separate entry under the tuition fee, should be included in the calculation of the total amount payable (no VAT is payable).

2. Dates of payment

- 2.1 All students (with the exception of international students) must **pay the first payment of R9 340** before academic registration (any deposit paid in advance to secure the offer of a place will be credited to this first payment fee); and for students who have been accepted to reside in University accommodation, an **initial payment of R5 000 is payable** in advance by all students.
- 2.2 For students who cannot afford the academic first payment, can apply for a “first fee payment postponement.” The first fee payment is part of the total charge. The student must log onto the wits self-service to apply: <https://self-service.wits.ac.za>.
- 2.3 Students who cannot afford to pay the R5 000 can log onto the student self-service portal and complete the Residence payment postponement. This payment postponement is a part of the total residence fee.

Exceptions to the initial payment for University accommodation are granted to students who can provide evidence of having been awarded a full financial aid package or scholarship which includes residence fees by a recognized outside organization. Students who are on a financial aid package or external bursary or scholarship that does not cover the full costs of tuition and residence are required to provide an advance payment of R5 000 of the uncovered portion of the residence fees. (See Section 4 below.)
- 2.4 Sponsored student fees are due and payable by **30 June 2026**. If the sponsor fails to pay, then the student becomes liable for the outstanding amount. **Interest will accrue on the student account from the 1st of July** should the sponsor fail to settle the fees in full.
- 2.5 NSFAS grant students are not required to pay a first payment, as this is paid for by NSFAS. Should NSFAS funding not be confirmed by when a student is required to register, the student may apply for a “first fee payment postponement” as per 2.2 above.
- 2.6 **Occasional students must pay their fees in full before registration.**

- 2.7 **Students who wish to register for On-line degree programmes must pay their fees in full before registration.**
- 2.8 Any student whose total fees will be less than the first payment will be required to pay the total tuition fees before they register.

THE BALANCE OF ALL FEES INCLUDING ACCOMMODATION ARE DUE AND PAYABLE BY 30 JUNE 2026.

Upfront payments for part time (Wits Plus) students will be R9 340.

Any student whose total fees will be less than the upfront payment will be required to pay the total tuition fees.

Every student should receive a statement of fees dated 31 March 2026. If this statement has not been received, the student should consult the Fees Office immediately and should then make the necessary payment by 30 June 2026 in order to avoid interest on their outstanding fees.

Student statements can also be accessed via the self-service portal using the link: [www.https://self-service.wits.ac.za](https://self-service.wits.ac.za)

Note 1: Interest at the rate of prime +1% will be levied monthly on all outstanding balances as at the last day of each month commencing on 01 July 2026.

Note 2: Interest at the rate of prime + 1% will be levied monthly on all outstanding balances of sponsored students as at the last day of each month commencing on 01 July 2026.

3. Discount on Fees

3.1 A. Early settlement discount

Undergraduate and Postgraduate self-funded students will be entitled to a 5% settlement discount, applied automatically, if the full fees including tuition, miscellaneous and residence are paid prior to registration for the current academic year.

The student must have no historic debt.

Exclusions:

- 3.1.1 The early settlement discount will not apply to:
- Short courses;
 - Occasional and online programmes;
 - Students with full or partial sponsorship;
 - Students assisted with any Wits Scholarship/Bursary;
 - Wits staff bursary recipients; and
 - Students with outstanding historical debts.
- 3.1.2 Any deviations between the courses selected on the Fees Estimator and the courses on your actual registration will render the discount null and void.

4. Re-registration with historical debt

4.1 Students with debt less than R10 000

Students who owe R10 000 or less from the previous academic **year/s** are able to register for the **2026 academic year**.

4.2 Student with debt greater than R10 000

- 4.2.1 A student who owes more than R10 000 will only be allowed to register for the 2026 academic year under the following conditions:

- A student who has a total household income must be below R600 000;
- A student must pay 50% of the outstanding debt; which must reflect on the student's fee account;
- The student must sign an online Acknowledgement of Debt (AOD) arrangement with the University for the duration of the 2026 academic year to settle the remaining 50% of the outstanding balance; and
- Proof of household income (IT34a) from SARS and or payslip, consent of income verification and motivation for assistance is required.

4.2.2 On-line Acknowledgment of Debt Form is accesible via the self-service portal using the link: <https://self-service.wits.ac.za>.

4.3 Re-registration with outstanding debt: Awaiting Examiner

- 4.3.1 A Post Graduate student who is required to re-register in order to submit, re-submit or have their thesis or dissertation or Research Report examined, and the student has outstanding debt, the student may be registered as an Awaiting Examiner with outstanding debt, for the purposes of finalizing the examination of their academic work towards completing their degree.
- 4.3.2 Awaiting Examiner students' financial holds will be temporarily lifted to facilitate the registration on request and confirmation in writing from the relevant Faculty Registrar to Student Finance.
- 4.3.3 Awaiting Examiner students who subsequently qualify and have not paid up their debt will not be allowed to graduate until the outstanding debt is paid.

A student who owes more than R10 000 and does not fall in the category 4.2 and 4.3 above, will be required to settle the outstanding debt in full to register for the 2026 academic year.

5. Interest free payment plan - eligible students

A student who is unable to pay the full amount by the due date may enter into a payment plan by signing an Acknowledgment of Debt (AOD) with the Fees Office allowing them to pay off their fees over the remainder of the year.

- 5.1 Eligible students who meet the obligations of the payment plan will not be charged interest.
- 5.2 Eligible students must apply for the AOD before the payment due date to avoid interest being charged.
- 5.3 A student who defaults on more than two consecutive payments will have their payment arrangement cancelled, and interest will be levied on the outstanding amount.
- 5.4 The interest-free payment arrangement is applicable to the following students:
 - students with a gross household income below R600 0000 per annum; and
 - non-returning students.
- 5.5 The following documents are required for the evaluation for eligibility and approval of the AOD:
 - Proof of gross household income (IT34a) from SARS and or payslip;
 - Consent for Income verification; and
 - Motivation for assistance is required.

All AOD's need to be signed before 30 June 2026, for outstanding fees and second semester students will have until 30 September 2026 to sign their AOD.

6. Graduation with debt

A final year student will not be permitted to graduate until all fees and other monies due to the University have been paid

Please note the following:

6.1 Self-funded students

- 6.1.1 Should a student have paid, but the payment is not reflected in the student's fee account, the student must immediately contact the Fees Office and provide proof of payment to assist with allocation of funds.
- 6.1.2 A student, excluding international students, who owes less than R15 000 and has a gross household income of less than R600 000, may sign a Graduation Acknowledgement of Debt and be permitted to graduate.
- 6.1.3 Proof of gross household income (IT34a) and or payslip and for Graduation Acknowledgement of debt assistance is required.
- 6.1.4 The cut-off date for the payment of debt in order to graduate will be the date set by Fees and Financial Aid provided by the Examinations and Graduation Office (EGO) on an annual basis.
- 6.1.5 Graduation Acknowledgement of debt can be completed online via the student self-service portal.

6.2 Sponsored students

- 6.2.1 Students who receive funding or financial aid will be eligible to graduate if all fees are paid in full prior to the finance graduation cut-off date for the graduation programme. These dates are provided by the EGO (Examinations and Graduation Office) on an annual basis.
- 6.2.2 Should a sponsor have paid, but the payment is not reflecting in the student's fee account, the student must immediately contact FASO (Financial Aid and Scholarships Office) and provide proof of payment to assist with allocation of funds.
- 6.2.3 Where NSFAS has not paid a student's fees, but is confirmed in writing that the student is legitimately funded by NSFAS, the student may choose to sign an acknowledgement of debt (AOD). If the student does not sign an AOD then participation in the graduation ceremony will be withheld.

7. Methods of payment for self-funded students

- **Payment should be made in full before the due date(s).**
- **Please ensure that your student number appears as a reference, in order to enable immediate payment allocation.**
- Payments can conveniently be made by means of an EFT
- University banking details for fee payments are as follows:

Bank	: First National Bank
Account Number	: 622 7055 1015
Branch Code	: 210 554
Branch	: Braamfontein
SWIFT Code	: FIRNZAJJ (International students only)
Reference	: Student number (ONLY)
- Payments made directly into the FNB account will reflect on the same day on the fee account.

- Payments made from other banks will be reflected within 2 working days in the student fee account.
Credit and debit card payments with a CVV number can be made through the self-service portal using Master/Visa cards only. For this option visit <https://self-service.wits.ac.za/>
- For any payment queries please log queries at <https://witshelp-ism.saasiteu.com>

NB - Kindly ensure that when paying your Fees only STUDENT NUMBERS to be used as a reference.

8. Methods of payment for sponsored students

- **Payment should be made in full before the due date(s).**
- **Please ensure that your sponsor's reference number is used as a reference, in order to enable timeous payment allocation.**
- **In addition, please sent your remittance advice (proof of payment) to <https://witshelp-ism.saasiteu.com>**
- Payments can conveniently be made by means of an EFT
- University banking details for fee payments are as follows:

Bank	: First National Bank
Account Number	: 620 0942 1570
Branch Code	: 210 554
Branch	: Braamfontein
SWIFT Code	: FIRNZAJJ (International students only)
Reference	: Sponsor Reference Number (ONLY)

- Payments made directly into the FNB account will reflect on the same day on the Financial Aid and Scholarships Bank account.
- Payments made from other banks will be reflected within 2 working days on the Financial Aid and Scholarships Bank account.
- Allocations to student fee accounts can take up to 5 days depending on when the remittances are received.
- For any payment queries please log queries at <https://witshelp-ism.saasiteu.com>

9. International Students

An international student is defined as a student who is neither a South African national nor a permanent resident of South Africa at the time of registration. International students are required to pay 75% of the annual tuition fee on or before registration, as well as 75% of the on-campus accommodation fee. This payment includes the annual tuition fees and other related costs. The balance of the fees is payable by 30 June 2026.

If the student has historical debt, then the student needs to pay 50% of the debt and sign a Historical AOD if eligible.

Students from the Southern African Development Community (SADC) member countries pay local tuition fees and an annual International Registration Fee (see Table 1). SADC member countries are Angola, Botswana, Comoros, Democratic Republic of Congo, Eswatini, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychelles, Tanzania, Zambia and Zimbabwe.

International undergraduate students from outside of SADC pay double the local tuition fees (see Table 1).

Fees for Refugees, Asylum Seekers, Diplomats and their dependents stationed in South Africa, occasional international students, and international Wits employees and their dependents are listed in Table 1. Please refer to Section 6 on the different methods of payment available to students.

International students need to follow the process below in order to obtain a fee clearance:

- Complete the On-line Fee Estimator (accessible on the Student Self Service Portal) for the annual tuition fees, other related costs and the on-campus accommodation fee (if applicable).
- 75% of the cost is payable on or before registration and the balance 30 June 2026.

- Forward the proof of payment and copy of the Fees Estimate to <https://witshelp-ism.sasiteu.com> for fees clearance.

Additional information on who pays International fees is listed below.

- International Students who are married (including same sex marriages) to SA citizens or permanent residents** - pay international fees until they have obtained SA citizenship or permanent residency.
- International Students who are in life partnerships with SA citizens or permanent residents** - pay international fees until they have obtained SA citizenship or permanent residency.
- International Students who pay SA taxes** (e.g. contract workers or temporary residents) - the criterion of paying tax in South Africa does not change a person's immigration status and as such it is not sufficient for a reduction in international fees.
- International Students who pay SADC taxes** - paying tax in a SADC country does not change a person's immigration status and as such does not qualify for exemption from international fees.
- SA & SADC Temporary Residents** - If there is an expiry visa date and if individuals are required to renew residence status periodically, then such individuals are not permanent residents of the country and do not qualify to pay local fees.
- SA Permanent Resident Applicants under Review (including those married to SA residents/citizens)** - there is no guarantee that permanent residence status will be granted. Until such status is granted, international fees apply.
- International Students who are children of South African citizens or Permanent Residents** - pay international fees until they themselves have obtained SA citizenship or permanent residency.

Note: The immigration status held at the time of registration determines the applicable annual fees. Should you obtain permanent residence during the academic year, it is your responsibility to update your citizenship information with the International Students Office. Please note that fees paid at the beginning of the year are neither refundable nor subject to adjustment. Any revised fee structure will take effect in the subsequent academic year.

The International Registration Fee (IRF) of R6 970.00 is non-refundable.

9.1 Fee Structure for International Students

CATEGORY	SADC ^{2,3,4,5} (Incl. Rwanda)			AFRICA ^{2,3,4,5} (Beyond SADC)			REST OF THE WORLD ^{2,3,4,5} (Outside of Africa)		
	Fees Charged	International Registration Fee (IRF)	TOTAL Payable before registration	Fees Charged	International Registration Fee (IRF)	TOTAL Payable before registration	Fees Charged	International Registration Fee (IRF)	TOTAL Payable before registration
Under graduate ¹	Local tuition	R6 970	75% of total cost	Double tuition		75% of total cost	Double tuition		75% of total cost
Certificates	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost

CATEGORY	SADC ^{2,3,4,5} (Incl. Rwanda)			AFRICA ^{2,3,4,5} (Beyond SADC)			REST OF THE WORLD ^{2,3,4,5} (Outside of Africa)		
	Fees Charged	International Registration Fee (IRF)	TOTAL Payable before registration	Fees Charged	International Registration Fee (IRF)	TOTAL Payable before registration	Fees Charged	International Registration Fee (IRF)	TOTAL Payable before registration
Diplomas	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost
Honours	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost
Masters	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost
PHD	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost	Local tuition	R6 970	75% of total cost
Study Abroad/ Occasional	Local tuition	R6 970	100% payable	R54,820		R54,820	R54,820		R54,820

Table 1: Fees Structure of International Students

9.2 Fee Structure for International Affiliates

All visiting international students and academics who are not registering for degree courses but wish to be affiliated to Wits whilst pursuing their own research towards studies at their own university will pay fees, in advance, as follows: **R2 860 per month or R34 320 per annum. This is administered via the respective School/Faculty.**

10. Failure to pay fees

The University is not a profit-making institution and views the non-payment of fees in a serious light. In terms of the University's fiduciary duties, it is responsible for the collection of all monies owed to it. If fees are not paid, the University may take the following steps:

- a) A student may be required to leave the residence if his/her University accommodation fees are not paid.

¹Part-time - undergraduate: local tuition plus IRF fees apply; to all students (SADC, Africa and Rest of the World).

²Diplomats and their dependants stationed in South Africa: Fees apply whilst a student's diplomatic status is valid; proof is required for each year of registration. Should this status end, the student will revert to his/her nationality status and all regular international registration fees will apply accordingly.

³International Wits employees and their dependants Staff bursaries are for permanent employees of the University and managed via Human Resources.

⁴Refugees: local tuition fees apply on South African terms.

⁵Asylum Seekers: local tuition plus IRF fees apply.

- b) A student will not be allowed to re-register in any faculty until all fees and other monies due to the University, have been paid.
- c) A final-year student will not be permitted to graduate.
- d) A student's access to the University or libraries may be denied if s/he does not settle his/her fees or makes suitable arrangements with the Fees Office to settle fees.
- e) Any fees not paid will lead to the matter being handed over to the University approved debt collectors for collection.

Any student who anticipates difficulty in complying with the requirements with regard to the payment of tuition or accommodation fees should log a call on <https://witshelp-ism.saasiteu.com>.

Any query in respect of incorrect charges to the account should be addressed to the respective faculty.

11. Scholarships, Bursaries and Funding

The following types of funding, bursaries and scholarships are available.

11.1 University/Council Scholarships

The University awards Scholarships to students based on merit.

The Scholarships below are awarded automatically, and students do not have to apply.

- The Vice-Chancellor Prestige Scholarship is awarded to the top twenty outstanding matriculants;
- The First Time Entrance Scholarship (UNES) is awarded to first time entering students based on the APS score; and
- The University Council Merit Scholarship (UCME) is awarded to first qualification returning undergraduate students with an overall average of 75% and above.

For further information please visit the Financial Aid and Scholarships Office website at www.wits.ac.za alternatively log a query on <https://witshelp-ism.saasiteu.com>.

11.2 Sports Scholarships

Students who have competed in top level sport and represented their province or South Africa and display appropriate academic potential are eligible to apply for a sports bursary.

For further information refer to the following link <https://www.wits.ac.za/study-at-wits/fees-and-funding/> or contact the Director: Wits Sport.

11.3 Postgraduate Merit Award

A Postgraduate Merit Award is available to assist graduates to complete their Honours, Masters and PhD degree on a full-time basis.

These awards are for students with an excellent academic record. There are terms and conditions as well as criteria for these awards. Students need not apply as selection is automatic based on firm admission offers and documents uploaded for non-Wit's students.

Terms and conditions can be viewed on the Financial Aid Web page at <https://www.wits.ac.za/study-at-wits/financial-aid-and-scholarships-administration/>

11.4 Discretionary Fund

The Discretionary Fund has been made available through the generosity of various corporates, trust funds and individual donors. The fund provides additional funding opportunities to undergraduate and postgraduate students. While the funding is not guaranteed, registered students who wish to be considered, should apply.

Criteria for eligibility includes:

- Academic achievement; and/or
- Discipline.

Please apply on the student self-service portal <https://self-service.wits.ac.za/> and **note that the application does not** guarantee funding.

Applications for the previous year will remain open during the registration period and applications for the current year will open during registration.

11.5 External bursaries and Scholarships

The University administers bursaries and Scholarships on behalf of external sponsors through the Financial Aid and Scholarships Office (FASO).

For assistance with registration, students need to upload their sponsor letters on the student self-service portal - <https://self-service.wits.ac.za/>

If a student owes less than R120 000 in the previous academic year, and the student is sponsored in full for the current academic year, the student needs to complete a sponsorship AOD.

If a student owes R120 000 and above, and the student is sponsored in full for the current academic year, the student is required to complete a Historical AOD, assessed for eligibility to pay 100% or 50% of the outstanding debt depending on the student's household income. (refer to 3.2)

Students' fees accounts will be credited on receipt of the payment from the external sponsor.

Payments to students for living allowances and books will not be made until payments are received from sponsors.

A student who receives an award from an organisation other than the University should submit his/her fee account to the sponsor as soon as possible, as interest will be charged on all outstanding balances.

Sponsors are required to settle fees by the 30th of June.

FASO will also send student fee accounts to sponsors on request in compliance with POPIA.

Students in residence are required to pay a deposit for residence fees or must submit the sponsor's letter of confirmation to the Residence Office.

The Financial Aid Office only generates invoices for sponsored students once the student has successfully registered for the academic year.

11.6 NSFAS Government grant

The National Student Financial Aid Scheme (NSFAS) is a South African government student bursary scheme which provides funding for undergraduate students.

To apply for this funding visit the NSFAS website on www.nsfas.org.za.

12. Cancellation of registration

Cancellation of a student's registration for an individual course or for a year of study must be in writing.

A student who discontinues attendance at a course or at the University without completing a cancellation form at the Faculty office will remain liable for the payment of fees due for the entire course or year of study.

Cancellation forms are available from faculty offices, and should be completed and submitted to faculty offices as soon as a student decides to cancel.

For a student registered in the Health Sciences Faculty, please consult the faculty office for cancellation of registration and rebates applicable.

12.1 Undergraduate, Honours and Postgraduate Diplomas full-year course registrations

The position in regard to the payment of tuition fees on cancellation of registration for an individual course or for a year of study is as follows:

- a) If cancellation of registration takes place within the **first two weeks of the first semester** (deadline of **16 February 2026**), **no tuition fee is payable**.
- b) If cancellation takes place **between 17 February and 30 March 2026**, the student is **liable for payment of 25% of the tuition fee**.
- c) If cancellation of registration takes place **between 31 March and 31 July 2026**, the student is **liable for 50% of the tuition fee**.
- d) If cancellation of registration takes place **from 01 August 2026**, the student is **liable for 100% of the tuition fee**.

A student who registers in the first semester for a course(s) that commences in the second semester may be permitted to substitute such a course(s) with an equivalent course(s) provided that they do so within the first two weeks of the second semester.

12.2 Undergraduate and Honours semester course registrations

The position in regard to the payment of tuition fees on cancellation of registration for a semester course is as follows:

12.2.1 Registration for Semester One Courses

The position in regard to the payment of tuition fees on cancellation of registration for a first semester course is as follows:

- a) If cancellation of registration takes place within the **first two weeks of the first semester** (deadline of **16 February 2026**), **no tuition fee is payable**.
- b) If cancellation takes place **between 17 February 2026 and 30 March 2026**, the student is **liable for payment of 50% of the tuition fee**.
- c) If cancellation of registration takes place **from 31 March 2026**, the student is **liable for 100% of the tuition fee**.

A student may be permitted to substitute equivalent courses only in the first two weeks of the first semester.

12.2.2 Registration for Semester Two Courses

The position in regard to the payment of tuition fees on cancellation of registration for a second semester course is as follows:

- a) If cancellation of registration takes place within the **first two weeks of the second semester** (deadline of **02 August 2026**), **no tuition fee is payable**.
- b) If cancellation takes place **between 03 August 2026 and 13 September 2026**, the student is **liable for payment of 50% of the tuition fee**.
- c) If cancellation of registration takes place **from 14 September 2026**, the student is **liable for 100% of the tuition fee**.

A student may be permitted to substitute equivalent courses only in the first two weeks of the second semester.

12.3 Registration for Online Courses

The position in regard to the payment of tuition fees on cancellation of registration for online courses is as follows:

- a) Intake 1
 - i) If cancellation of registration takes place within the **first 10 days** of registration (**between 12 January and 21 January 2026**) **no tuition fee is payable**.
 - ii) If cancellation of registration takes place **between 22 January and 08 March 2026**, the student is **liable for 100% of the tuition fee**.
- b) Intake 2
 - i) If cancellation of registration takes place within the **first 10 days** of registration, (**between 09 March and 18 March 2026**) **no tuition fee is payable**.
 - ii) If cancellation of registration takes place **between 19 March and 03 May 2026**, the student is **liable for 100% of the tuition fee**.
- c) Intake 3
 - i) If cancellation of registration takes place within the **first 10 days** of registration, (**between 04 May and 13 May 2026**) **no tuition fee is payable**.
 - ii) If cancellation of registration takes place **between 14 May and 28 June 2026**, the student is **liable for 100% of the tuition fee**.
- d) Intake 4
 - i) If cancellation of registration takes place within the **first 10 days** of registration (**between 29 June and 08 July 2026**) **no tuition fee is payable**.
 - ii) If cancellation of registration takes place **between 09 July and 23 August 2026** the student is **liable for 100% of the tuition fee**.
- e) Intake 5
 - i) If cancellation of registration takes place within the **first 10 days** of registration (**between 24 August and 02 September 2026**) **no tuition fee is payable**.
 - ii) If cancellation of registration takes place **between 03 September and 18 October 2026**, the student is **liable for 100% of the tuition fee**.
- f) Intake 6
 - i) If cancellation of registration takes place within the **first 10 days** of registration (**between 19 October and 28 October 2026**), **no tuition fee is payable**.
 - ii) If cancellation of registration takes place **between 29 October and 13 December 2026**, the student is **liable for 100% of the tuition fee**.

12.4 Postgraduate (Masters by Dissertation and PhD) registrations

Registration for this category of candidates takes place from 02 January to 30 September 2026.

For cancellation of registration please consult your Faculty Office before approaching the Fees Office with regards to possible rebate/s.

12.5 Postgraduate (Masters by coursework and Research Report) registrations

For a candidate registering in January, cancellation of registration will be applicable as per 12.1 above. For a candidate registering in July, cancellation will be applicable as per 12.2.2 above.

Only in exceptional cases is a substitution of an equivalent course(s) is/are permissible in the first two weeks of the semester.

- a) The year of registration does not affect the annual fee for research degrees (Masters and PhDs). The fee escalates annually. There is a difference between full-time and part-time fees for research degrees.

- b) Not all the courses shown are necessarily offered in an academic session.
- c) If an applicant is required to pay a deposit when he or she accepts a place offered, that deposit is credited to the fee account when the applicant registers.

12.6 Fees ancillary to tuition

A student who cancels his or her registration remains liable for payment in full of any ancillary charges.

12.7 Withdrawal from University accommodation

Please consult Chapter 8: Residence Rentals, Meals Prices and Levies.

13. Miscellaneous fees and charges

13.1 Late registration

A student is required to register with the University during specified periods of each academic year. In exceptional cases, the Dean of the faculty may permit a late registration fee as follows:

Registration after the second Friday of the first teaching block for the relevant degree (undergraduates) R1 450

- **Postgraduate (Masters by Dissertation and PhD) candidates may only register from January to September (see Faculty for details).**
- **Postgraduate (Masters by coursework and Research Report) candidates may only register in January and July (see Faculty for details).**

13.2 Equipment surcharge

Students are liable for the cost of replacing apparatus or equipment lost, broken or damaged by negligence or willful misuse and a surcharge may be imposed by the head of the department concerned for breakages caused through negligence or irresponsible action by students.

A student who fails to return a University microscope/microscopic slides on time may be required to pay R495

Possible additional fee for each working days delay after the date set for the return of the equipment R130

13.3 Loan Laptops

- Students who are unable to procure their own laptops, may apply to borrow a laptop from the University loan bank. A deposit charge will be charged to the student's student fee account.
- Should the student not return the laptop, or return the laptop in appropriate working condition, the student will be liable for the payment of the deposit charge.
- If the student returns the laptop in good working condition, the deposit charge will be reversed from the student's fee account.

13.4 Replacement cost of Kudu card

R140

13.5 Charges for academic records

(See Chapter 9 - Transcript Fees)

13.6 Examination fees

The tuition fees include the fees for the ordinary University examinations but no refund can be made to a student who does not write the examinations. The fees for re-examination are as follows:

- a) A candidate whose thesis or dissertation or Research Report has to be re-examined after revision is required to pay a re-examination fee as follows:
- | | |
|-------------------------|--------|
| PhD | R6 120 |
| Masters | R4 820 |
| Masters Research Report | R2 500 |
- b) A student who registers for a course for examination purposes only will be charged one third of the tuition fee for that course. A student who registers for a course for non examination purposes will be charged two thirds of the tuition fee.

13.7 Copyright Fee

All students are required to pay a copyright fee of R130

There are no refunds for this fee irrespective of the type of registration.

13.8 Student club/society membership fees and parking charges, which are subject to VAT, may be debited to the fee account

13.9 Cost of mailing Theses/Dissertations

Masters and PhD students may be required to pay a portion of postage for theses/dissertations over a certain weight.

13.10 Electronic Theses and Dissertations (ETD)

A student who qualifies for a postgraduate degree by dissertation or thesis is required to submit two final, corrected copies of the dissertation or thesis in a printed format as well as a final, corrected copy in electronic format. Additionally, the student must complete and submit an ETD form to the Faculty Office, after making a payment of R200 to the University.

Please consult the Faculty Office for any possible change to this rule.

14. Additional information

- The scale of fees is as determined by Council from time to time and is subject to revision without notice. Should any fee be found to be incorrect, a student's fee account will be amended to show the correct fee.
- The year of registration does not affect the annual fee for research degrees (Masters and PhDs). The fee escalates annually. There is a difference between full-time and part-time fees for research degrees.
- Not all the courses shown are necessarily offered in an academic session.
- If an applicant is required to pay a deposit when he or she accepts a place offered, that deposit is credited to the fee account when the applicant registers.

Please note the following when consulting Chapter 3–7 of the Schedule of Fees:

- An 'Arts course' is a course taught by a school or discipline whose home faculty is the Faculty of Humanities (e.g. English). Similarly, a 'Science course' is one taught by a school or discipline whose home faculty is the Faculty of Science (e.g. Physics), and so on.

Some courses in the Faculty of Humanities and the Faculty of Science have a fee which is intermediate between that for an 'Arts' course and a 'Science' course, for example, Geography whose laboratory/practical requirements are less costly than those of the average 'Science' course.

- ii) Special arrangements have been made for candidates for research degrees (Masters and PhD who register in the second term: details are given in each faculty's postgraduate information booklet.

15. Research extension rebate (N + 1)

At least six weeks prior to the expiry of the year of registration, a research student – regardless of whether s/he is completing a research report, a dissertation or a thesis – is allowed to apply to the Faculty Graduate Studies Committee for a one-month extension. Such application is permitted only once during a qualification and must be supported by a written motivation from the Supervisor and the Head of School.

If the student's application is successful, s/he is not liable for payment of a fee for this one-month extension. If the research student is unable to complete the research product in the specified time, s/he will be registered for the entire academic year (N+1) and will be liable for payment of all associated fees, unless s/he completes the research product by the end of June in that academic year (N+1), at which time a 50% fee rebate will be granted to the student. Such a rebate will also apply to the tuition fee for international students.

Please note that where applicable, the figures shown include VAT.